

## **PONTIO Project**

### **Bids for Public Art Project Manager**

Contract Duration: August 2013 – September 2014

Responsible to/ Key contacts: Elen ap Robert / Dylan Roberts / Bedwyr Williams

Closing date: 12 midday on the 19<sup>th</sup> July 2013

#### ➤ **Introduction**

Bangor University invites applications for the role of a Public Art Project Manager within PONTIO to co-ordinate and manage the process of a series of commissions from inception to installation, launch and adoption.

#### ➤ **Background context of the role**

Set in the heart of Bangor, PONTIO will be a world class Performing Arts and Innovation Centre. It will be a cultural beacon for Wales, a champion of the Welsh language and a hub for the local community. It will promote learning and research, create jobs and wealth in the City of Bangor, foster innovation and support the local community, raising Bangor's profile to promote investment and regeneration in North Wales.

PONTIO is both a physical building and a wider concept. At the heart of the building will be a flexible, multi-functional theatre. This will be surrounded by numerous other performance spaces, including a studio theatre, rehearsal room and cinema facilities, as well as a possible outdoor performance space. Along with its state-of-the-art Design Studio and White Box, PONTIO will house new lecture theatres, improved Students' Union facilities and a variety of social learning spaces where people can meet, network and socialise. There will also be a range of licensed bars and cafés with outdoor seating and dining areas offering panoramic views.

Bedwyr Williams was appointed in November 2011 as Artist Consultant to develop a Public Art strategy which aims to promote inter disciplinary collaboration; between communities of artists, designers, crafts people and individuals with expertise in different disciplines and the wider community. The successful candidate will be required to work alongside Bedwyr Williams and the design team to deliver the public art programme and will be requested to start as soon as possible

Interested parties are warmly invited to contact Elen ap Robert ([elen.ap.robert@bangor.ac.uk](mailto:elen.ap.robert@bangor.ac.uk)) or Dylan Roberts ([dylan.roberts@bangor.ac.uk](mailto:dylan.roberts@bangor.ac.uk)) to discuss the role in more depth.

Interviews shall be conducted the week commencing 22<sup>nd</sup> July 2013.

Committed to Equal Opportunities.

➤ **Submission requirements and Evaluation of Bids**

Your submission should comprise of the following;

1. Your proposals for managing the brief
2. Details of previous relevant experience
3. Your fee expressed as a cost per day

The evaluation shall be on the basis of a cost and quality assessment – a quality score shall be used to weight the cost evaluation. Quality shall be assessed on the basis of items 1 and 2 above together with interview.

➤ **Role overview**

Three strands of Public Art have been identified;

- 1) Caban / Energy Centre – A Caban installation within the landscape will offer a contemporary response to the quarrymen's meeting places which will lend itself to small scale performance/meeting opportunities
- 2) To commission the artist Jessica Lloyd Jones to develop her concept of the 'light meadow' installation and linking to other areas of the landscape
- 3) Public Art in response to the Students Union quarters of the Centre

The Project Manager will be responsible for managing and co-ordinating the delivery of the identified strands of the PONTIO Public Art strategy.

Programme: The artists' commissions and work shall be completed by the end of July 2014.

The budget for Public Art is £220,000.

➤ **Key responsibilities**

The key responsibilities for the role of Public Art Project Manager are listed below;

1. To liaise fully with the key contacts described above
2. Setting up a steering group or recruitment panel for artists
3. Writing the artists' briefs
4. Sourcing artists through open calls.
5. Managing the process of selecting artists
6. Preparing and managing contracts and managing budgets
7. Supporting the development of ideas by artists
8. Working with artists on undertaking any consultations and securing any approvals for artwork deemed necessary – community engagement, highways, planning etc.
9. Supporting artists with the fabrication / production / installation of artworks including advising on contracts and work programmes between artists, clients, fabricators/producers/installers, architects, main contractors etc.
10. Evaluating the impact of artworks
11. Assisting with documenting and promoting artworks liaising with Pontio Marketing Manager
12. PR and marketing liaising with Pontio Marketing Manager

The role of Project Manager is one of advocate, broker, negotiator and matchmaker who will work in collaboration with the artist consultant, Bedwyr Williams, other artists, landscape architect, lighting designer and the main contractor.

➤ **Person specification**

1. Relevant experience of co-ordinating and managing Public Art commissions
2. Experience of managing budgets
3. Excellent communication and interpersonal skills
4. Team player
5. Demonstrate an ability to think strategically, make decisions and manage complex, overlapping priorities
6. Excellent presentation and time management skills
7. Crisis management skills
8. Flexible and able to work on own initiative
9. The ability to communicate fluently in Welsh both in writing and verbally is essential

➤ **Insurances -**

PI cover will be required please confirm the level of cover.

➤ **General**

All members of staff have a duty to ensure their actions are in line with the overall environmental aims of the University and minimise their environmental impact.

All offers are made subject to proof of eligibility to work in the UK and receipt of satisfactory references

All candidates must meet the requirements of UK 'right to work' requirements. If you require Home Office permission to work in the UK, or need to switch your visa status in order to take this job, please note that following the introduction by the Government of immigration limits on skilled workers we recommend you use the following link to information about the routes into employment and to check eligibility requirements:

<http://www.ukba.homeoffice.gov.uk/workingintheuk/>

➤ **Tender Returns**

**Your tender submission, including your daily rate and clarification of expenses, should be forwarded in an envelope clearly marked in the top left hand corner; PONTIO – PUBLIC ART PROJECT MANAGER ROLE for the attention of;**

Dylan Roberts  
Director of Estates & Facilities  
Estates & Facilities Department  
Ffriddoedd Building  
Victoria Drive  
Bangor  
Gwynedd  
LL57 2EN

Tel: 01248 382775

Fax: 01248 383501

**Before 12.00pm on 19<sup>th</sup> July 2013**

**Please note the envelope must not be marked with your company name and therefore you should avoid the use of franking machines which bear the name of your company.**

The University reserves the right not to accept any bids submitted following the submission date and time or submitted to the wrong address.